



Board Meeting Minutes (Approved 10/1/24 by the FSGW Board of Directors)

BOARD MEETING – September 9, 2024

Lucia Schaefer called the meeting to order at 8:02 PM as an online Zoom meeting. Quorum (at least 8) was established.

Attendees Present:

Lucia Schaefer, *President*
Charlie Pilzer, *Past President*
Jamie Platt, *Vice President*
Alyssa Hemler, *Secretary*
Jackie Hoglund, *Treasurer*
Paul Lieberman, *Publications*
Laura Robertson, *Dance*
Betsy Platt, *Program*
Tim Livengood, *At-Large*
Lynn Bayer, *At-Large*
Ingrid Gorman, *Publicity*

Absent:

David Shewmaker, *Membership*
Ayan Kishore, *At-Large*

Guests:

Maya (office staff)
Mo Brachfeld (office staff)
Will Strang
Timothy Foley
Charlie Baum
Ann Dorsey

Approval of Minutes:

- MOTION: To approve Minutes from the August 20, 2024 Board Meeting.
 - Vote: Jackie Hoglund moved; Paul Lieberman seconded. Unanimous with two abstentions (Tim Livengood and Charlie Pilzer).
 - Resolved: The minutes of the August 20, 2024 meeting are approved and entered into the Society records.

REPORTS:

President’s Report and State of FSGW:

- FSGW hosted a table at the Takoma Park Folk Festival. Lucia estimates we interfaced with 80-100 families. It was a very productive outreach opportunity.
- Lucia talked to another DC-area asset manager for non-profits and was told that FSGW is too small of an organization for that particular company, but we might not need an asset manager at all. The board will need to make a decision on asset management in the near future.

Dance Report:

- There are still ongoing issues with the co-sponsorship of the Silver Spring dance. Additional help is needed representing FSGW at the event every month. Charlie Pilzer will cover this month.

ACTION ITEMS:**FY25 Budget Approval:**

- Discussion:
 - Jackie went through each section of the budget and the board worked to fill in missing line items.
- ***Motion:** Jackie Hoglund moves, Paul Lieberman seconds to approve the v1 FY25 budget as written. Unanimous.*

Move money from reserves to cover expenses:

- ***Motion:** Jackie Hoglund moves, Alyssa Hemler seconds to move \$10,000 from Fidelity to Wells Fargo to cover current expenses for Getaway and Admin. Unanimous.*

DISCUSSION ITEMS:**Mary Cliff Celebration**

- 98 tickets are currently accounted for and efforts are being made to get payment for any outstanding balances before the event.
- We need to reach out to the restaurant to figure out how many people they can accommodate and how many seats we've told them we need. Once we know this, we can manage the waitlist.

Meeting Adjourned at 10:45 pm

- Tim Livengood moved, Betsy Platt seconded.

Next meeting will be Tuesday, October 1, at 8pm on Zoom

	01. New Years Eve Contra 2025 Budget	02. Weekly/M onthly 2025 Budget	04. ContraSto ck 2025 Budget	05a. Hashdanc e 2025 Budget	06. Spring Ball English 2025 Budget	07. Weekly/M onthly 2025 Budget	08. Barn Dance 2025 Budget	10c. Silver Spring Contra 2025 Budget	10d. Other Dance Events 2025 Budget	11. Concerts 2025 Budget	12. StoryTelli ng 2025 Budget	13c. Other Events 2025 Budget	15. Getaway Weekend 2025 Budget	16. Mid-Winte r Festival 2025 Budget	18. FSGW Administr ative 2025 Budget	19. Membersh ip 2025 Budget	20. Publicatio ns 2025 Budget	Totals 2025 Budget
v1																		
INCOME																		
1 Program Income																		0
Attendee Revenue	6,632	0	7,000	14,000	4,050	19,778		7,200		8,970	4,500		28,000	3,000				103,130
Crafts, Food, Items														300				0
T-Shirt/CD Sales			400	750														1,150
Donations		0	500	800	200	600	0		0	300	0	0	0	0	12,500	0		14,900
Lieberman (Getaway) Fund													2,000					2,000
Equipment Rents															100			100
Grants					2,556		0											2,556
Membership Subsidy																		0
Total 1 Program Income	6,632	0	7,900	15,550	6,606	20,378	0	7,200	0	9,270	4,500	0	28,000	3,300	12,600	0	0	118,636
2 Admin Income																		0
Dividend Income															10,000			10,000
Membership Dues																16,000		16,000
Membership Dues - Paper Mailing																	0	0
Reimbursement Income															0			0
Sponsorships/Adverts																	0	0
Total 2 Admin Income	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	16,000	0	26,000
TOTAL INCOME	6,632	0	7,900	15,550	6,606	20,378	0	7,200	0	9,270	4,500	0	28,000	3,300	22,600	16,000	0	144,636
EXPENSES																		
1 Program Expense																		0
Artist Pay	1,200	0	3,300	7,200	1,265	10,539	3,300	6,640	300	6,000	5,000	2,200	0					46,944
Equip Rent/Maint						0												0
Equipment Rental															150			150
Miscellaneous		0		200							130		200		675			1,205
Scholarships Awarded															0			0
Sound Technician	300	0	750	1,240	360		1,100	1,360	0	1,200	1,000		0					7,310
Supplies/Food/Hosp				900	210	240				900			800	300				3,050
Food Services			50									450						500
Hospitality Reimbursements	460																	460
Inventory Costs			500	650														1,150
Travel/Transport																		0
Travel - Allowance	400		700		100	45												1,245
Travel - Mileage/Reimbursement																		0
Venue Rental	3,650	0	1,800	3,400	3,350	7,920	1,100	0		1,800	1,000		25,864	4,500	0			49,884
Facility Fee		0		50				0							0			50
Total 1 Program Expense	6,010	0	7,100	13,640	5,285	18,744	5,500	8,000	300	9,900	7,130	2,200	27,314	4,800	825	0	0	111,948
2 Admin Expense																		0
Bank & Service Charge (CC fees)	150	0	230	450	120	482		150		200	180		800		1,500			4,262
Charitable Donations															3,000			3,000
Dues & Memberships																		0
Equipment Rent/Maint															850			850
Insurance																		0
General Liability Ins															1,350			1,350
Mailings/Postage													0		100		0	100
Admin Postage															0			0
Other Costs															0			0
Election Ballots, Etc															120			120
Supplies						180									15			195
Outreach															0			0
Professional Fees																		23,040
Administrative Services															23,040			23,040
Bookkeeping/Audit															8,400			8,400
Audit Fees															0			0
Financial Management Svcs															2,500			2,500
Graphic Design Svcs			140	150													9,000	9,290
Technical Support															7,000			7,000
Publicity/Printing					80									500			0	80
Event Publicity	125				50										1,000			1,175
Total 2 Admin Expense	275	0	370	600	250	662	0	150	0	200	180	0	800	500	48,875	0	9,000	61,362
Website Move															0			0
Total Expenses	6,285	0	7,470	14,240	5,535	19,406	5,500	8,150	300	10,100	7,310	2,200	28,114	5,300	49,700	0	9,000	173,310
Net Operating Income	347	0	430	1,310	1,071	972	-5,500	-950	-300	-830	-2,810	-2,200	-114	-2,000	-27,100	16,000	-9,000	-28,674